



# FUTSAL CUP REGULATION

2024

**FOOTBALL FEDERATION OF TIMOR-LESTE (FFTL)**  
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# SECTION 1: GENERAL PROVISIONS

## 1. FUTSAL CUP 2024

- 1.1. The FFTL stages the Futsal Cup annually for Participating Clubs.
- 1.2. These Regulations govern the rights, duties, and responsibilities of the FFTL, AFTL, the Participating Clubs, Participating Players and Participating Officials and all stakeholders who are taking part in this Competition.
- 1.3. These Regulations and all related directives, decisions, guidelines, and circulars issued by the FFTL shall be binding upon all parties participating and involved in the preparation, organization, in this Competition.
- 1.4. The AFC Competition Operations Manual edition 2023 forms an integral part of and shall be read in conjunction with these Regulations.
- 1.5. The AFC Competition Operations Manual edition 2023 shall be binding upon all parties participating and involved in the preparation, organization, in the Competition. Failure to adhere to any matter set out in the AFC Competition Operations Manual edition 2023 may lead to the imposition of sanctions as set out in the AFC and FFTL Disciplinary and Ethics Code. In the event of any discrepancy between these Regulations and the AFC Competition Operations Manual edition 2023, these Regulations shall prevail to the extent of the inconsistency.
- 1.6. Any rights and Proprietary Interests associated with the Competition that are not granted by these Regulations and/or specific agreements to any Participating Club shall vest in the FFTL.
- 1.7. Any reference to the AFC Competition Operations Manual edition 2023, AFTL and FFTL Statutes and FIFA regulations refer to those valid at the time of application.

## 2. FOOTBALL FEDERATION OF TIMOR-LESTE (FFTL)

- 2.1. The FFTL shall be responsible for organizing the Competition in accordance with the FFTL Statutes. The FFTL General Secretariat shall carry out the necessary administrative work in support of the Futsal Association of Timor-Leste.
- 2.2. All decisions made by the FFTL and/or FFTL General Secretariat in relation to the Competition are final and binding and not appealable.
- 2.3. All decisions made by the FFTL in relation to the Competition are subject to the operation of the AFC and FFTL Disciplinary and Ethics Code.

### **3. ASSOCIATION FUTSAL OF TIMOR-LESTE (AFTL)**

- 3.1. The responsibilities of the AFTL shall include, but are not limited to:
- 3.2. Supervising general preparations and deciding on the Competition format, the draws, and the entries to the Competition;
- 3.3. Determining the Match Schedule;
- 3.4. Selecting Stadiums for the Competition;
- 3.5. Appointing Match Officials for each Match;
- 3.6. Choosing and/or approving the official football and stipulated technical material;
- 3.7. Reporting cases where appropriate to the FFTL;
- 3.8. Replacing Participating Clubs that have withdrawn from the Competition;
- 3.9. Dealing with cases of cancelled Matches or abandoned Matches;
- 3.10. Dealing with cases of Force Majeure;

### **4. PARTICIPATING CLUBS**

- 4.1. The principal obligations and responsibilities of each Participating Club is stipulated in these Regulations, the AFTL and FFTL Statutes, and all other FFTL regulations, directives, guidelines and circulars.
- 4.2. The participants who participate in the Futsal Cup competition are clubs that are officially registered with the AFTL according to the requirements provided, which are as follows:
  - 4.1.1. Registered legally with the Notary Directorate of the Ministry of Justice of Timor-Leste and with a proof Certificate;
  - 4.1.2. Have a Club Bank Account, which must be in the name of the Club;
  - 4.1.3. Have a Club Headquarters;
  - 4.1.4. Have a suitable field where the Club always conducts official training;
  - 4.1.5. Have a Coach who has obtained certification at the Basic level FFTL-AFC, and at levels 1, 2, 3 AFC;
  - 4.1.6. For Foreign Coaches, they must have certificates obtained from the Football Federation of their country of origin or from the Continental Federation to which their Federation belongs.
- 4.3. Each Participating Club shall ensure as a condition of its participation in the Competition that every member of its Team Official Delegation for each Match is aware of and agrees to comply with this regulation.

- 4.4. Each Participating Club shall undertake to:
- 4.4.1. observe all obligations set out in this regulation, the AFC Manual, the AFTL and FFTL Statutes, and all other FFTL regulations, directives, guidelines and circulars, and applicable national and supra-national laws;
  - 4.4.2. comply with the Futsal Laws of the Game laid down by the IFAB;
  - 4.4.3. accept that all the administrative, disciplinary and refereeing matters connected with the Competition shall be settled by the FFTL in compliance with these Regulations;
  - 4.4.4. field its strongest team throughout the Competition;
  - 4.4.5. observe the principles of fair play;
  - 4.4.6. ensure the good conduct of its Team Official Delegation and of any person carrying out duties on its behalf throughout the Competition, which includes but is not limited to their arrival on the Competition area until their departure;
  - 4.4.7. ensure that its Participating Players and Participating Officials attend and participate in all official activities and events, including without limitation any team arrival meeting, match coordination meeting, press conference, and other media and marketing activities in accordance with the instructions issued by the AFTL and FFTL;
    - 4.4.7.1. failure to attend and/or fully participate in any official activity or event shall result in the Participating Club being fined at least USD1,000; and
    - 4.4.7.2. the AFC Disciplinary and Ethics Committee may issue further sanctions at its discretion;
  - 4.4.8. provide to the FFTL, free of charge, prior to the Competition, any photographs, audio/visual materials and/or information regarding the Participating Club, Participating Players and/or Participating Officials including without limitation statistics and historical information and any further information as requested by the FFTL;
  - 4.4.9. not establish any digital, media or social media platform in connection with the Competition without the involvement and express approval of the AFT and FFTL.
- 4.5. Each Participating Club shall arrive at the Venue at least one (1) Hour before the Match.

- 4.6. Participating Clubs are not authorized to represent the FFTL or the Competition without the prior written approval of the FFTL.
- 4.7. Each Participating Club shall ensure that any decision made by the AFTL and FFTL relating to its duties and responsibilities is enforced immediately.

## **5. ENTRY**

- 5.1. Entry to the Competition is governed by the Futsal Cup Regulation. To be eligible to participate in the Competition, Clubs must meet the requirements set out in the article 4.2.
- 5.2. All decisions regarding entry to the Competition are subject to the provisions set out in this Regulation.
- 5.3. Eligible Clubs must complete the registration form and submit it to the AFTL and FFTL.
  - 5.3.1. The name and logo of a Participating Club shall be the same as the name and logo submitted to the AFTL and FFTL for the purposes of complying with the FFTL club licensing criteria;
  - 5.3.2. The name and/or logo of a Participating Club shall not directly refer to the name and/or logo of any third-party entity, whether or not that third-party entity is a commercial partner or sponsor of the Participating Club.
  - 5.3.3. The AFTL and FFTL may grant an exception to Article 5.3.2. if one (1) of the following requirements are met:
    - 5.3.3.1. the name of the Participating Club is a pre-existing name with long-term use. The third-party entity must have been directly involved in the creation of the Participating Club itself (by financial or other means); or
    - 5.3.3.2. the Participating Club previously competed in an FFTL competition utilizing the name.
- 5.4. Participating Clubs are not permitted to change their name after the first Match in the Competition has been played.

## **6. WITHDRAWAL FROM THE COMPETITION**

- 6.1. All Participating Clubs undertake to play all of their Matches in the Competition until elimination.

- 6.2. In the case of a Participating Club withdrawing or being excluded from the Competition, the AFTL and FFTL shall be responsible for making any decisions, including without limitation whether to:
  - 6.2.1. replace the Participating Club;
  - 6.2.2. change the competition system: and/or
  - 6.2.3. change the technical rules.
  - 6.2.4. All decisions of the AFTL and FFTL in this regard are final and binding and not appealable.
- 6.3. Any Participating Club that withdraws from the Competition before it has commenced shall be fined:
  - 6.3.1. up to thirty (30) days before its first Match: at least USD5,000; or
  - 6.3.2. less than thirty (30) days before its first Match: at least USD10,000.
- 6.4. Any Participating Club that:
  - 6.4.1. withdraws from the Competition after it has commenced; or
  - 6.4.2. does not report for a Match; or
  - 6.4.3. refuses to continue a Match; or
  - 6.4.4. leaves the Stadium prior to the completion of a Match, shall be considered to have withdrawn from the Competition and shall:
    - 6.4.5. have all its Matches cancelled and considered null and void. For the avoidance of doubt, all points and goals in those Matches shall not be taken into consideration when determining the final rankings in the Group Stage pursuant to Article 8.3;
    - 6.4.6. be disqualified from participating in the next two (2) editions of the Futsal Competition;
    - 6.4.7. be disqualified from participating in any other Competition organized under AFTL and FFTL, if qualification has been attained;
    - 6.4.8. return to the AFTL and FFTL any Match Contribution that had been paid in support of its participation in the Competition or if not yet paid, forfeit its right to that Match Contribution;
    - 6.4.9. be fined:
      - 6.4.9.1. at least USD5,000 if it withdraws after the commencement of the Group Stage; or
      - 6.4.9.2. at least USD20,000 if it withdraws after the commencement of the Knockout Stage; and



- 6.5. The FFTL Executive Committee shall take whatever action it deems necessary against the Participating Club that withdraws from the Competition.
- 6.6. The provisions of Articles 6.3 to 6.5 are not applicable in cases of Force Majeure recognized by the AFTL and FFTL. The FFTL Executive Committee shall take whatever action it deems necessary in cases of Force Majeure.

## SECTION 2: COMPETITION SYSTEM AND MATCH SCHEDULE

### 7. COMPETITION SYSTEM

- 7.1. The Competition shall consist of two (2) stages:
  - 7.1.1. the Group Stage; and
  - 7.1.2. the Knockout Stage.

### 8. GROUP STAGE

- 8.1. The Group Stage shall consist of twenty-four (24) Participating Clubs, drawn into eight (8) groups of three (3) teams each, with the all groups played in a centralized venue.
- 8.2. Each Participating Club shall play one (1) Match against each Participating Club in its group in accordance with the Match Schedule.
- 8.3. The ranking in each group shall be determined in accordance with Article 1 of the AFC Competition Operations Manual edition 2023 and in descending order as follows:
  - 8.3.1. higher number of points obtained in all group Matches;
  - 8.3.2. if two (2) or more Participating Clubs are equal on points, the following criteria are applied to determine the ranking (in descending order):

#### **Head-to-Head Criteria**

- 8.3.2.1. higher number of points obtained in the group Matches played among the Participating Clubs in question;
- 8.3.2.2. superior goal difference from the group Matches played among the Participating Clubs in question;
- 8.3.2.3. higher number of goals scored in the group Matches played among the Participating Clubs in question;

if, after having applied the Head-to-Head criteria, two (2) or more Participating Clubs still have an equal ranking, the Group Results Criteria shall apply;

#### **Group Results Criteria**

- 8.3.2.4. superior goal difference from all group Matches played;
  - 8.3.2.5. higher number of goals scored from all group Matches played;
  - 8.3.2.6. Kicks from the Penalty Mark if only two (2) Participating Clubs still have an equal ranking and have played their last group Match against each other;
  - 8.3.2.7. the lower score calculated according to the number of yellow and red cards received in the group Matches (Appendix 1 of the AFC Competition Operations Manual edition 2023);
  - 8.3.2.8. should two (2) Participating Clubs be drawn in the same group and the ranking cannot be determined after having applied all of the above procedures, the final ranking between the Participating Clubs in question shall be determined by drawing lots.
- 8.4. Should the competition system require the best-ranked Participating Clubs from among different groups to advance, the rankings shall be determined by the method set out in Appendix 2 of the AFC Competition Operations Manual edition 2023.

### **9. KNOCKOUT STAGE**

- 9.1. The Knockout Stage shall consist of the Round-16, Quarter Final, Semifinal, and Final.
- 9.2. The Round 16 shall be play according to the following format:
  - 9.2.1. Group A (A1) winners play against the runners-up from Group B (B2);
  - 9.2.2. Group B (B1) winners play against the runners-up from Group A (A2);
  - 9.2.3. Group C (C1) winners play against the runners-up from Group D (D2);
  - 9.2.4. Group D (D1) winners play against the runners-up from Group C (C1);
  - 9.2.5. Group E (E1) winners play against the runners-up from Group F (F2);
  - 9.2.6. Group F (F1) winners play against the runners-up from Group E (E2);
  - 9.2.7. Group G (G1) winners play against the runners-up from Group H (H2);
  - 9.2.8. Group H (H1) winners play against the runners-up from Group G (G2).



- 9.3. The Quarter Final shall be play according to the following format:
- 9.3.1. The winner of the match A1vsB2 shall play against the winner of the match C1vsD2, the match is named QF1;
  - 9.3.2. The winner of the match E1vsF2 shall play against the winner of the match G1vsH2, the match is named QF2;
  - 9.3.3. The winner of the match B1vsA2 shall play against the winner of the match D1vsC2, the match is named QF3;
  - 9.3.4. The winner of the match F1vsE2 shall play against the winner of the match H1vsG2, the match is named QF4.
- 9.4. The Semifinal shall be play according to the following format:
- 9.4.1. The winner of the match QF1 shall play against the winner of the match QF2, the match is named SF1;
  - 9.4.2. The winner of the match QF3 shall play against the winner of the match QF4, the match is named SF1;
- 9.5. The Final shall be play according to:
- 9.5.1. 3<sup>rd</sup> Place; if applicable, the losing team in the match SF1 shall play against the losing team in the match SF2;
  - 9.5.2. Final; the winner team of the match SF1 shall play against the winner team of the match SF2.

## **10. KICKS FROM THE PENALTY MARK**

- 10.1. If no winner is determined at the end of normal playing time in any futsal match in the Knockout Stage, Kicks from the Penalty Mark shall be taken in accordance with the Futsal Laws of the Game and the AFC Competition Operations Manual edition 2023.

## **11. MATCH SCHEDULE**

- 11.1. All Matches shall be played in accordance with the FFTL annual activity Calendar. The dates are final and binding and not appealable.
- 11.2. All matches must be played in accordance with the schedule and calendar set by AFTL and FFTL. The dates are final and binding and not appealable.

- 11.3. The AFTL and FFTL shall propose the kick-off times to the Participating Clubs. Should a Participating Club wish to change the kick-off time, it must submit a valid reason in writing to the AFTL and FFTL for its approval.
- 11.4. All kick-off times shall be determined by the AFTL and FFTL.
- 11.5. The Match Schedule shall be determined following the official draw for the relevant stages of the Competition. The date and format of the official draws shall be determined by the AFTL and FFTL.
- 11.6. The AFTL and FFTL retains final discretion to amend the Match Schedule at any time.

## **12. CANCELLATION OF MATCHES**

- 12.1. For any Match which is cancelled as a result of Force Majeure, the AFTL and FFTL shall decide on the matter at its sole discretion and take whatever action is deemed necessary.
  - 12.1.1. Decisions made pursuant to Article 12.1 are final and binding and not appealable.
- 12.2. For any Match(es) of the Competition that cannot be played as a result of, or otherwise for reasons relating to the travel restrictions in the relevant territory(ies) and/or region), the relevant Match(es) shall be cancelled and the Competition shall continue with the remaining Match(es) to the extent that they are able to be completed. Such cancellation of Match(es) shall be recognised as being the result of a Force Majeure event.
- 12.3. Any Match which is cancelled, except in cases of Force Majeure recognised by the AFTL and FFTL, may lead to the imposition of sanctions by the FFTL the relevant party that caused the cancellation in accordance with the FFTL Disciplinary and Ethics Code.

## **13. ABANDONMENT OF MATCHES**

- 13.1. For any Match which is abandoned as a result of Force Majeure, the AFTL and FFTL shall decide on the matter at its sole discretion and take whatever action is deemed necessary.
  - 13.1.1. Decisions made pursuant to Article 13.1 are final and binding and not appealable.

- 13.2. Any Match which is abandoned, except in cases of Force Majeure recognised by the AFTL and FFTL, may lead to the imposition of sanctions by the AFTL and FFTL against the relevant party that caused the abandonment in accordance with the AFC and FFTL Disciplinary and Ethics Code.
- 13.3. If a Match is stopped by the Referee for any reason, the procedure described in Article 8 of the AFC Competition Operations Manual edition 2023 shall be followed.

## **SECTION 3: FIELD OF PLAY**

### **14. FIELD OF PLAY**

- 14.1. All matches in this competition must be played on a field with dimensions as follows:
- 14.1.1. Length: Minimum 38 meters, Maximum 42 meters;
  - 14.1.2. Width: Minimum 20 meters, Maximum 25 meters.

## **SECTION 4: TECHNICAL REGULATIONS**

### **15. FUTSAL LAWS OF THE GAME (FLOTG)**

- 15.1. All Matches shall be played in accordance with the Futsal Laws of the Game in force and as laid down by the IFAB. In the case of any discrepancy in the interpretation of the Futsal Laws of the Game, the English version shall be authoritative.
- 15.2. Each Match shall twenty (40) minutes, comprising two (2) periods of twenty (20) minutes, with a half-time interval of fifteen (15) minutes.
- 15.3. 15.3. In accordance with Law 3 of the IFAB-approved Laws of the Game Futsal, may register substitutes not exceeding nine (9) players.
- 15.4. Any Participating Player who has been replaced may take further part in the Match.

### **16. REFEREEING**

- 16.1. If the one of the Referee is prevented from carrying out his/her duties, such Referee shall be replaced by the Third Official. The same applies for either of the Assistant Referees if a Reserve Assistant Referee is not appointed.

## **17. TEAM BENCH AND TECHNICAL AREA**

- 17.1. A maximum of nine (9) Participating Players and a maximum of four (4) Participating Officials are permitted to sit on the team bench during a Match, provided they are in possession of the appropriate Accreditation Card.
- 17.2. All players officially participating in the Futsal Cup Competition must exhibit fair play spirit and respect for all entities involved in this event;
- 17.3. The Head Coach is solely responsible for the Team Bench and technical area;
- 17.4. The club's Technical Team, consisting of the Head Coach, Assistant Coach, Doctor, and Kit Man, along with the nine (9) substitute team members holding accreditation cards provided by the organizing committee, may access and be present in the Team Bench;
- 17.5. For the club's player quota in a match, only fourteen (14) principal players, along with the Head Coach and four (4) technical team members, are allowed access to the Bench and Field;
- 17.6. Everyone presents in the bench must use kits with different colors from the players' kits and the referee's kit on the field. These kits must comply with the Equipment Regulations specified in Article 11;
- 17.7. The 'home team' will occupy the bench on the left-hand side, and the 'away team' will occupy the bench on the right-hand side, which can be observed from the Official Team Bench;
- 17.8. Smoking is prohibited in the technical area, and the use of sandals is not allowed (sports shoes must be worn);
- 17.9. Individuals with suspended cards, non-playing players, and Officials Team Bench members not listed in the 'Officials Team Bench List' are not permitted to enter the field or remain in the team bench area.

## **18. EQUIPMENT**

- 18.1. Participating teams must decide on their first and second jersey colors (the second color must be completely different from the first team's color), and teams are obligated to use these colors in every match. If there is a possibility of jersey clash, the teams whose jersey clashes will be decided or determined at the Club Managerial Team Meeting or Technical Meeting;

- 18.2. All teams must bring their first and second-colored jerseys to every match. If, according to the opinion of Match Commissioners or Referees, the jerseys of both teams are similar, they must be changed, or a combination can be made;
- 18.3. Goalkeepers must have jerseys with colors different from both teams, and also with registered jersey numbers (for example: in both home and away kits, the first jersey with a different color for the first goalkeeper and the second jersey with a different color for the reserve goalkeeper). In any circumstance, the goalkeeper will be allowed to play using jerseys different from the registered numbers initially;
- 18.4. Players must wear jerseys with registered numbers (on both home and away kits) and numbers on shorts. The number on the jersey of the home kit should be 25 cm high and on the away kit should be 10 cm high, and the number on the shorts should be 10 cm high (on the lower right side). Any Club that licenses players to play with unregistered jerseys will be subject to disciplinary action, including fines (Stated in the Consequences Auto against regulations). The numbers used for jerseys range from 1 to 20, which are universally used, and in this case, goalkeepers start with the number 1;
- 18.5. Players' names must also be displayed in the upper back of the jersey (7.5 cm high);
- 18.6. Authorized manufacturer marks can be placed once on the jersey, once on the shorts, and once on the socks. These marks can be used as logos or in combination with the manufacturer's name, but should not exceed 20 cm<sup>2</sup> on the shirt and 12 cm<sup>2</sup> on the shorts and socks. Club emblems must also be displayed on the shirt;
- 18.7. Teams may use sponsorship advertising on the uniform provided by one sponsor, on the players' equipment;
- 18.8. Clubs may modify or change sponsorship advertising on their equipment during the sports season;
- 18.9. Players' uniforms must be presented and approved by AFTL and FFTL;
- 18.10. It is prohibited for Futsal competition teams to use the Timor-Leste flag on their jerseys, as the Timor-Leste flag is only used by clubs participating in competitions abroad and by the National Team of Timor-Leste.

## SECTION 5: TEAM OFFICIAL DELEGATION

### 19. TEAM OFFICIAL DELEGATION

- 19.1. All Participating Players and Team Official Delegation will be issued with Accreditation Cards authorised by the AFTL and FFTL;
- 19.2. Each Participating Club shall produce the Accreditation Cards for its Participating Players and Participating Officials using the materials provided by the AFTL and FFTL.
- 19.3. Each Participating Club shall ensure that no person in its Team Official Delegation or otherwise affiliated to it, enters or is present on its team bus, in its team dressing room, on the Field of Play, or in any other Controlled Access Area without being in physical possession of the necessary Accreditation Card which has been validly issued to such person.
- 19.4. For each Match in the Competition, Participating Clubs shall register a Team Official Delegation comprising a maximum of fourteen (14) Participating Players and up to four (4) Participating Officials.

### 20. REGISTRATION WINDOWS

- 20.1. The registration windows shall open on the dates communicated by the AFTL and FFTL;
- 20.2. Players with the same age or older than seventeen years old ( $\geq 17$ ) are eligible to participate in this Futsal Cup competition;
- 20.3. Each team will register up to eighteen players (18), These players are eligible to access the technical bench and the field, while the remaining four (4) reserve players are not allowed to access the field and bench;
- 20.4. Foreign players (Non-Timorese Players) will only be registered up to two (2), however, only one (1) may be used on the field.
- 20.5. Registration window applies only to Participating Clubs which enter the Futsal Cup Competition. It shall close fifteen (15) days before first Match in the Competition.
- 20.6. If a Participating Club fails to register a minimum of fourteen (14) Participating Players by the stipulated deadline, it shall be considered to have withdrawn from the Competition prior to its commencement and be subject to Article 6.



## **21. ELIGIBILITY OF PLAYERS**

- 21.1. Each Participating Club shall ensure that all players:
- 21.1.1. are duly registered with the AFTL and FFTL pursuant to requirements in article 20 and 23; and
  - 21.1.2. are duly registered by the Participating Club pursuant to its transfer rules and those set out in the FIFA Regulations on the Status and Transfer of Players.
- 21.2. Individuals who meet the criteria set out in Article 21.1 are eligible to participate in the Competition, subject to the provisions of the AFC and FFTL Disciplinary and Ethics Code.
- 21.3. Each Participating Club shall ensure to submit authentic documents for registration of its Participating Players.
- 21.4. A Participating Player shall be deemed ineligible, without limitation, if:
- 21.4.1. there is a violation of article 20 and 23; or
  - 21.4.2. he participates in a Match contrary to a decision of these Regulations, or the operation of the AFC and FFTL Disciplinary and Ethics Code; or
  - 21.4.3. the AFTL and FFTL determines that any document submitted during registration is falsified or forged.

## **22. REGISTRATION OF PLAYERS**

- 22.1. There are two (2) stages of registration for the players in the Competition:
- 22.1.1. Registration Window: each Participating Club must submit a squad of a minimum of fourteen (14) players and a maximum of eighteen (18) players; and
  - 22.1.2. Player Selection List: each Participating Club must submit a 'Player Selection List prior to each Match which identifies the starting five (5) and up to nine (9) substitutes comprising individuals registered in the relevant registration window.
- 22.2. Should the AFTL and FFTL not receive all required documents by the stipulated deadlines for Registration Windows, the Participating Club concerned shall be considered to have withdrawn from the Competition prior to its commencement and be subject to Article 6.

## **23. DOCUMENTS FOR REGISTRATION OF PLAYERS**

- 23.1. The participating Clubs must fill the registration form prepared by Organizing Committee; and attached with:
  - 23.1.1. Color photo, Passport Size;
  - 23.1.2. Copy of the national Identity Card (for Timorese only);
  - 23.1.3. Copy of the Passport (for foreigner);
  - 23.1.4. Copy of the professional player contract or the amateur agreement letter;
- 23.2. All documents mentioned in article 23.1. must be submitted to AFTL and FFTL within the registration period announced by AFTL and FFTL.

## **24. PLAYER STATUS**

- 24.1. Foreign players (Non-Timorese Players) will only be registered up to two (2), however, only one (1) may be used on the field and must register during Registration Windows period.
- 24.2. Any Participating Player who does not meet the relevant requirements stipulated article 23. shall not be eligible to take part in this Competition.
- 24.3. A Participating foreign Player cannot change his nationality of registration for the duration of the Competition.
- 24.4. A Participating Player shall only be registered to one (1) Participating Club per registration window.
- 24.5. Participating Players are not entitled to represent more than one (1) Participating Club in this Competition. A Participating Player who has or has not been fielded by a Participating Club in a Competition cannot be registered for another Participating Club in the same competition.
- 24.6. If a violation of Articles 24.4 or 24.5 occurs:
  - 24.6.1. the Participating Player may be sanctioned with a ban on participating in a minimum of one (1) future edition of the Competition, unless he can demonstrate that extenuating circumstances existed;
  - 24.6.2. the Participating Club shall forfeit any Match in which the Participating Player has been fielded in accordance with the AFC and FFTL Disciplinary and Ethics Code;
  - 24.6.3. the Participating Club shall be considered to have withdrawn from the Competition and be subject to Article 6; and
  - 24.6.4. FFTL may impose further sanctions at its discretion.

- 24.7. For the purposes of the contract of a Participating Player, his date of registration with a Participating Club shall be:
- 24.7.1. for Participating Players who transferred internationally or transferred domestically to the Participating Club: the official date of the International Transfer Certificate (“ITC”) submitted in accordance with Article 20; and
- 24.8. An ITC shall only be accepted after the close of a registration window where:
- 24.8.1. the Participating Club entered into a valid contract with the player prior to the close of the registration window and submitted this to the AFTL and FFTL.

## **25. REGISTRATION OF OFFICIALS**

- 25.1. Each Participating Club shall submit its registration of Participating Officials and the supporting documents in accordance with Article 26 by the deadline provided by the AFTL and FFTL for the relevant registration window.
- 25.2. Each Participating Club shall submit a registration of a minimum of two (2) and a maximum of four (4) Participating Officials.
- 25.3. Each Participating Club must include the following two (2) Participating Officials in the registration list:
- 25.3.1. Head Coach; and
- 25.3.2. Team Manager (who shall also act as the Team Media Officer in accordance with the Manual in case there is no dedicated Team Media Officer).
- 25.4. The Head coach for each participant club in this competition must have a minimum license certificate as a futsal coach with a basic level of Futsal FFTL.
- 25.5. The team doctor for each participating club in this competition must have a minimum certificate license as a medical doctor.
- 25.6. Up to four (4) Participating Officials may sit on the team bench for each Match. The following two (2) Participating Officials must be registered on the ‘Officials on the Substitution Bench’ form:
- 25.6.1. Head Coach; and
- 25.6.2. Team Manager.
- 25.7. Once the registration of Participating Officials has been received by the AFTL and FFTL and after the stipulated deadline has passed, Participating Clubs may replace any of the listed Participating Officials at any stage of the Competition no

later than seven (7) days before a Match by submitting the documents set out in Article 26. Such Participating Officials registered as replacements shall only be eligible to participate in the Competition after receiving their Accreditation Card.

## **26. DOCUMENTS FOR REGISTRATION OF OFFICIALS**

- 26.1. The participating Clubs must fill the registration form prepared by Organizing Committee; and attached with:
  - 26.1.1. Color photo, Passport Size;
  - 26.1.2. Copy of the national Identity Card (for Timorese only);
  - 26.1.3. Copy of the Passport (For foreigner);
  - 26.1.4. Copy of the professional contract or the amateur agreement letter;
  - 26.1.5. The Head Coach must submit a Futsal Coach license certificate;
  - 26.1.6. The Team Doctor must submit a medical license Certificate;
- 26.2. All documents mentioned in article 26.1. must be submitted to AFTL and FFTL within the registration period announced by AFTL and FFTL.

## **SECTION 6: MEDIA**

### **27. MEDIA ACCESS**

- 27.1. Unless otherwise specified by FFTL, AFTL shall ensure that FFTL's media, all Media Partners have free access to the Stadium or match pitch on match days.

### **28. PRESS CONFERENCES**

- 28.1. The AFTL is responsible for the organization of a pre-Match press conference to be conducted under the supervision of the FFTL Media Officer at least one (1) day prior to each Match in the Competition.
- 28.2. The Head Coach and a minimum of one (1) of the key Participating Players of each Participating Club must attend a pre-Match press conference for each Match in which they participate. The AFTL shall decide the final timing of the pre-Match press conference in the absence of an agreement on timing by the Participating Clubs.
- 28.3. The Head Coach of each Participating Club must attend a post-Match press conference for each Match in which they participate, commencing no later than fifteen (15) minutes after the Match. If requested by the AFTL and FFTL, the Player of the Match of each Match must also attend the post-Match press

conference. Where additional awards are granted, the winner of such awards must also attend the post-Match press conference if requested by the AFTL and FFTL.

- 28.4. Any individual who fails to attend an obligatory press conference shall be fined at least USD250. The relevant Participating Club shall also be held liable for any failure to attend a press conference in accordance with Article 4.4.7 The FFTL may impose further sanctions at its discretion.

## **29. INTERVIEWS**

- 29.1. If requested by the AFTL and FFTL, Participating Clubs shall make their Head Coach and selected Participating Players available for an interview of up to ten (10) minutes, to be recorded by the media Partner, all interview locations shall be designated by the Local Media Officer or Match Commissioner.
- 29.2. If requested by the AFTL and FFTL, Participating Clubs shall make their Head Coach available on Match Day for an interview of not more than ninety (90) seconds at their point of arrival at the Stadium for the Match.
- 29.3. Any individual who fails to conduct an interview when requested shall be fined at least USD500. The relevant Participating Club may also be held liable for any failure to conduct an interview when requested in accordance with Article 4.4.7. The FFTL may impose further sanctions at its discretion.

## **30. FLASH INTERVIEWS**

- 30.1. Participating Players and Participating Officials are not permitted to give interviews at the Stadium without the express permission of the AFTL and FFTL.
- 30.2. The AFTL Media Officer may designate an area for multilateral and unilateral flash interviews to be conducted by the Host Broadcaster and the Broadcast Partners (as applicable) following each Match.
- 30.3. If requested by the AFTL and FFTL, any Participating Player and/or Participating Official shall participate in a 'flash interview' following each Match.
- 30.4. Any individual who fails to conduct a 'flash interview' when requested shall be fined at least USD500. The relevant Participating Club may also be held liable for any failure to conduct a 'flash interview' when requested in accordance with Article 4.4.7. The FFTL may impose further sanctions at its discretion.

## SECTION 9: SAFETY AND SECURITY

### 31. GENERAL PRINCIPLES

- 31.1. All matters relating to safety and security shall be undertaken in compliance with the AFC Stadium Regulations and AFC Safety and Security Regulations.
- 31.2. AFTL and FFTL must guarantee security for all parties directly involved in the Futsal Cup 2024 matches, including members of both teams' delegations, Match Delegations, medical personnel, media representatives, invited guests, and spectators.

## SECTION 10: MEDICAL AND ANTI-DOPING

### 32. GENERAL PRINCIPLES

- 32.1. All matters relating to medical and anti-doping shall be undertaken in compliance with the AFC and FIFA Anti-Doping Regulation

### 33. FACILITIES AND PERSONNEL

- 33.1. AFTL shall provide a medical room and doping control room fully equipped with all items stipulated in the Manual.

### 34. ANTI-DOPING

- 34.1. Doping is strictly prohibited. The AFC Anti-Doping Regulations, the AFC and FFTL Disciplinary and Ethics Code, and all relevant AFC directives in relation to anti-doping are applicable to the Competition.
- 34.2. The AFTL and FFTL shall inform by means of a circular of the doping control procedure for the Competition.

## SECTION 11: MATCH FIXING

### 35. GENERAL PRINCIPLES

- 35.1. All matters relating to Match Fixing shall be undertaken in compliance with the FFTL Match Fixing Regulations.

### 36. Match Fixing

- 36.1. Match Fixing is strictly prohibited. The Match Fixing Regulations, the AFC and FFTL Disciplinary and Ethics Code, and all relevant AFC and FFTL directives in relation to Match Fixing are applicable to the Competition.



## SECTION 12: FINANCIAL PROVISIONS

### 37. REGISTRATION FEES

37.1. All participant clubs must pay USD250 to participate in this Futsal competition.

### 38. RESPONSABILITIES

38.1. Any financial payments to be made by the AFTL and FFTL in accordance with these Regulations shall be subject to all applicable laws, regulations, orders, by-laws and international sanctions.

38.2. The participant Clubs shall cover transport costs during their participation in the Competition.

### 39. PRIZE MONEY

39.1. The FFTL will pay the following prize money for Champion teams:

39.1.1. First Champion: USD5,000;

39.1.2. Second Champion: USD3,000.

## SECTION 13: AWARDS

### 40. TROPHY, AWARDS AND MEDALS

40.1. The original trophy of the Competition shall be presented as a formality to the Champion during the prize presentation ceremony after the Final. Following the conclusion of the ceremony, the original trophy shall be returned to the FFTL and remain in the possession of the FFTL at all times. The Champion shall subsequently be awarded a replica by the FFTL for its permanent possession.

40.2. The replica trophy awarded to the Champion must remain within its control at all times. The Champion must not permit the replica trophy to be used in any context where a third-party (including without limitation, their sponsors and other commercial partners) is granted visibility or in any other way which could lead to an association between any third-party and the trophy and/or the Competition.

40.3. AFTL and FFTL will issue a new replica trophy to the new champion team for the next competition.

40.4. The following awards of the Competition shall be presented for the:

40.4.1. Top Goal Scorer;

40.4.2. Best Player;

- 40.4.3. Best Goal Keeper;
- 40.5. The AFTL and FFTL shall award the following medals:
- 40.5.1. Minimum fourteen (14) and maximum fifty (50) medals to the Champion;
- 40.5.2. Minimum fourteen (14) and maximum fifty (50) medals to the runner-up;
- 40.5.3. Minimum five (5) and maximum twenty-five (25) medals to Referee;
- 40.5.4. Minimum five (5) and maximum twenty-five (25) medals to Organizing Committee.

## **SECTION 14: DISCIPLINARY**

### **41. DISCIPLINARY MEASURES**

- 41.1. All disciplinary measures in relation to the Competition shall be undertaken in accordance with the current AFTL and FFTL Statutes, AFC and FFTL Disciplinary and Ethics Code, and all relevant FFTL regulations and circulars.
- 41.2. The AFTL and FFTL may introduce new disciplinary rules and sanctions for the duration of the Competition. Such rules shall be communicated to the Participating Clubs thirty (30) days before the first Match of the Competition at the latest.
- 41.3. Only Participating Players and Participating Officials may serve Match suspensions in the Competition. For the avoidance of doubt, this requires the registration of the relevant individual within a registration window in accordance with the deadlines set out in these Regulations.
- 41.4. All Participating Players agree to:
- 41.4.1. respect the spirit of fair play, non-violence, and the authority of the Match Officials;
- 41.4.2. behave accordingly; and
- 41.4.3. refrain from doping.

### **42. GOOD CONDUCT**

- 42.1. Each Participating Club is liable for the improper conduct of:
- 42.1.1. any member of its Team Official Delegation; and/or
- 42.1.2. any person affiliated to it and/or carrying out duties on its behalf throughout the Competition.
- 42.2. For any violation of Article 40.1., the AFTL and FFTL may issue any sanction listed in the AFC and FFTL Disciplinary and Ethics Code.

### **43. ADMINISTRATIVE PROCEDURE**

43.1. Subject to the FFTL Disciplinary and Ethics Code, for any offence set out in these Regulations with a listed minimum fine, where it is the first such offence committed by a party:

43.1.1. the FFTL, after completing its investigation but prior to opening disciplinary proceedings, may write to the party and make an offer to compound the offence and reduce the listed fine by twenty percent (20%) should the party admit to the offence.

43.1.2. if the offence is admitted, submit the compounded offence to the FFTL;

43.1.2.1. should the party deny the offence, the FFTL shall open disciplinary proceedings;

43.1.3. upon approval of the FFTL, the sanction shall be notified and applied administratively by the FFTL;

43.1.3.1. should the FFTL not approve the compounded offence, the FFTL shall open disciplinary proceedings;

43.1.4. by agreeing to compound the offence, the party waives its right to request a motivated decision or appeal the sanction issued; and

43.1.5. any sanction issued administratively comes into force immediately upon notification in accordance with the AFC and FFTL Disciplinary and Ethics Code.

### **44. CAUTIONS AND EXPULSIONS**

44.1. Other violations whose penalties are not stated in this regulation, and all matters relating to cautions and/or expulsions, including the carrying forward of cautions between stages of the Competition, shall be undertaken in accordance with the AFC and FFTL Disciplinary and Ethics Code unless expressly stated below.

44.2. An any participating player or participating official who receives two cautions in different matches shall be suspended and ineligible to play in the following match:

44.2.1. An any participating player or participating official who receives two cautions in different matches shall be suspended and ineligible to play in one subsequent match;

- 44.2.2. An any participating player or participating official who receives two cautions within one match until receiving a red card shall be suspended and ineligible to play in one subsequent match;
- 44.2.3. Consequently, any participating player or participating official who is suspended for matches due to accumulated yellow cards must serve their suspension even if they have to participate in both group and knockout stages;
- 44.2.4. The caution shall incur an administrative sanction in the amount of USD10;
- 44.2.5. Any Participating Player or Participating Official who completes the Group Stage having only received one (1) caution shall not carry-over that caution to the Knockout Stage.
- 44.3. A player who directly receives an expulsion shall be suspended and ineligible to play in two consecutive matches.
- 44.4. A player who receives one caution and subsequently receives a direct expulsion shall be suspended and ineligible to play in two consecutive matches;
- 44.5. Consequently, a player who is suspended for matches due to accumulated red cards must serve their suspension even if they have to participate in both group and knockout stages;
- 44.6. The expulsion shall incur an administrative sanction in the amount of USD20.

## **SECTION 15: CLOSING PROVISIONS**

### **45. FINAL**

- 45.1. The Final shall be organized and managed by the AFTL in collaboration with the FFTL, including without limitation:
- 45.1.1. Protocol;
  - 45.1.2. Match organisation;
  - 45.1.3. Media operations.
- 45.2. Any additional events planned before, during and after the Final by a Participating Club shall be communicated at least seven (7) days prior to the Final and be approved by the FFTL.

#### 46. SPECIAL INSTRUCTIONS

- 46.1. The AFTL and/or FFTL (as appropriate) shall, issue any instructions necessitated by special circumstances which might arise in the organization of Matches.
- 46.2. These instructions shall form an integral part of these Regulations.

#### 47. DECISIONS

- 47.1. All decisions made in accordance with these Regulations, except where expressly identified otherwise, are final and binding and not appealable in accordance with the FFTL Statutes.

#### 48. AMENDMENTS

- 48.1. The FFTL reserves the right to make amendments to any part of these Regulations for any reason whatsoever. Such amendments shall be duly communicated in due course.

#### 49. FORCE MAJEURE

- 49.1. The AFTL and FFTL is the only body capable of declaring a Force Majeure event.

#### 50. MATTERS NOT PROVIDED FOR

- 50.1. Matters not provided for in these Regulations shall be decided by the AFC Competitions Committee.
- 50.2. Such decisions are final and binding and not appealable.

#### 51. IMPLEMENTING PROVISIONS

- 51.1. The AFTL and FFTL General Secretariat is entrusted with the operational management of the Competition and is therefore entitled to make decisions and adopt the detailed provisions necessary for implementing these Regulations.

#### 52. ENFORCEMENT

- 52.1. These Regulations were ratified by the FFTL Executive Committee on 13 March 2024 and came into force immediately.

For the Football Federation of Timor-Leste Executive Committee

Domingos Raul "D. Raul" Laek"  
Interim President



Gregorio Correia  
General Secretary





## Participating Team Agreement (PTA)

Team Name : \_\_\_\_\_

Address : \_\_\_\_\_

Email : \_\_\_\_\_

Contact No : \_\_\_\_\_

We the undersigned on behalf of the Team, are ready to participate in the Futsal League Division 1 competition in 2024, and agree to abide by all the rules and regulations relating to this competition, which have been established by AFTL and FFTL, namely FIFA Futsal Law of the Game, Futsal League Division 1 Regulations, FFTL Disciplinary and ethics code, FFTL Match Fixing Regulation, AFTL Statute, FFTL Statute, as well as circulars issued by AFTL and FFTL.

We will provide all relevant regulations to all club personnel, players, coaches, officials, as well as sponsors and individuals participating in this club, we will also access to the official FFTL website [www.fftl.tl](http://www.fftl.tl) to get the relevant regulations.

If through negligence or intentionally, the club violates the relevant terms and regulations then the club is ready to be penalized in accordance with the existing regulations, and will not be a petition for the team to appeal or for any other reason.

That's all and thank you.

Dili, ..... /...../2024

.....  
Team Manager

.....  
President Club